*Dit is een voorbeeld tekst voor een briefuitnodiging van het Chinese bedrijf. Haal deze tekst weg en zorg dat deze tekst op briefpapier van de Chinese firma staat, incl. naw gegevens en ondertekend door een juridisch vertegenwoordiger van de Chinese firma. Fill in the text between the “< >” and delete the brackets < and >.*

Embassy of People’s Republic of China

Consular Section

Adriaan Goekooplaan 8

2518 JX ‘s-Gravenhage

## Date Subject

Date Invitation Letter

To whom it may concern,

We, <name of the Chinese company> invite <Mr./Mrs + full name as mentioned in the passport> for <give information as detailed as possible why the invited person is visiting your company>.

This visit will take place from <arrival date> to <departure date> for a stay of <number of days staying> in <name of city(ies) to be visited> in our country. <He/She> intends to visit our country with a single entry, valid for max. 90 days.

<Mr./Mrs.> <name visitor> is our <relation between your company and the company of the invited person> .

All costs incurred are for the account of <Mr./Mrs.> <name of visitor> <He/She> is in the possession of a return ticket.

Passport data:

Name : <name exactly as in passport>

Gender : <male/female>

Birth date : <birth date>

Place of birth : <place of birth>

Passport number : <passport number>

Date of issue : <date of issue of passport>

Date of expiry : <date of expiry of passport>

Please issue the appropriate visa.

Yours sincerely,

**<company name>**

<name of person who is signing>

<function>